
KIBABII UNIVERSITY CHRISTIAN UNION



EVANGELISTIC TEAMS POLICY.

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PREAMBLE

Evangelistic teams are a major arm of the Kibabii University Christian Union, helping the union to achieve its aims i.e. leadership development, missions and evangelism in a huge way. This policy has been created to create a guideline to the activities of the eve teams, to ensure their proper alignment with the union and the other arms of union and effective accomplishment of the objectives of the eve teams.

AIM OF THE POLICY

To guide and regulate activities of the evangelistic teams in ensuring the aims of the Christian unions are achieved.

OBJECTIVES OF THE EVE TEAMS

The main objective of the eve teams is to ensure the aims of the Christian union are met through the various activities undertaken. This aims of the Christian union include; - Disciple ship, mission, leadership development and evangelism.

EVANGELISTIC TEAM BOARD

The evangelistic team board shall be made up of

- a) Chairperson (mission coordinator)
- b) Secretary
- c) Evangelistic team chairpersons
- d) Ex official member (stem staff)

GENERAL RESPONSIBILITIES OF THE EVE TEAM BOARD

- Approve ideas from the evangelistic team committee
- Creating awareness of the evangelistic teams
- Streamlining the evangelistic team programs
- Keeping track of all the evangelistic team activities and ensuring there is no collision with the union programs/activities.
- Ensuring registration of members to the evangelistic teams and track attendance of members to the eve team fellowships.
- Channels communication to the mission department
- Plan and prepare semester program for the eve teams then presents it to the mission department for approval
- Approves means of raising funds for the eve teams with consultation of KIBUCU executive i.e. offering.
- Approves the expenditure with consultation of KIBUCU executive for the eve teams.
- In charge of organizing post missions' follow-ups in the host church of any mission; annual and mini mission.

SPECIFIC RESPONSIBILITIES

a) CHAIRPERSON

Chair the evangelistic team board meetings

Liaise with the executive KIBUCU secretary for announcements of evangelistic team fellowship and activities

b) SECRETARY

Write and review minutes during the evangelistic team board meetings Arrange meetings venues and notify the members of the meetings

- The secretary shall be appointed by members of the board in the first meeting and should not be a member of any evangelistic team executive, church executive and department.

c) EVANGELISTIC TEAM CHAIR PERSONS

Help in realizing general responsibilities of the board

Do any responsibility as regard by the board

d) MEMBER

Is a member of the ETB

Assists the ETB in various roles as given by the ETB

EVANGELISTIC TEAMS

There are four evangelistic teams;

1. The eastern/North eastern evangelistic team (ENET)
2. The western/Nyanza evangelistic team (WET)
3. Rift valley evangelistic team (RVET)
4. Central/Coast evangelistic team (CCET)

EVANGELISTIC TEAM LEADERSHIP

The evangelistic team committee shall be made up of;

1. Chairperson
2. Vice chairperson
3. Secretary
4. Treasurer
5. Organizing secretary
6. Mission director
7. Prayer director
8. Praise and worship director.

**DISCIPLESHIP DIRECTOR
RESPONSIBILITIES OF EVANGELISTIC TEAMS LEADERS**

1. CHAIRPERSON

The chairperson of the evangelistic team shall;

- Be the spokesperson of the evangelistic team
- Oversee all the evangelistic team activities
- Present the team proposals and activities to the mission coordinator for approval
- Chair the evangelistic team committee meetings
- Give annual report about their various eve teams to the ETB

2. VICE CHAIRPERSON

The vice chairperson of the evangelistic team shall;

- Share fully the responsibilities of the chairperson when need be.
- Represent the chairperson in his/her absence

3. SECRETARY

The secretary of the evangelistic team shall;

- Write and review minutes during the evangelistic committee meetings
- Write report at the end of every spiritual year and submit it to the ETB secretary who eventually submits to the KIBUCU mission's coordinator.
- Should keep the records of their respective eve-teams

4. ORGANIZING SECRETARY

- Should arrange meetings venues and notify the members of the meetings.
- Should write down a report about eve-team events in liaison with their secretary.

5. TREASURER

The evangelistic team treasure shall;

- Keep evangelistic team funds in liaison with the mission department treasurer
- Release funds in approval of the chairperson and the secretary of the evangelistic teams when needed be.
- Keep all the financial records of the evangelistic teams
- Keep the assets record of the evangelistic team in liaison with the KIBUCU treasurer.
- Write financial report at the end of every spiritual year and submit to the KIBUCU executive treasurer through the mission coordinator

6. MISSION DIRECTOR

- Identify venues for the eve team missions in their respective teams.
- Organize eve team mission activities in their various teams
- Mobilize people and resources to facilitate mission activities
- Organize church/hospital/school mission in liaison with the mission department

7. DISCIPLESHIP DIRECTOR

- Will be in charge of following up of new believers during the team mission
- Shall conduct new believer's classes in liaison with the KIBUCU discipleship coordinator.

8. PRAYER DIRECTOR

- Conduct and mobilize members for prayers prior the eve-team mission in liaison with KIBUCU prayer coordinator.
 - Organize for Eve team prayer meetings in liaison with missions` department prayer coordinator.

9. PRAISE AND WORSHIP DIRECTOR

- Coordinate praise and worship activities in the eve-team mission and in their eve-team fellowships
- Nature talents among the eve team members
- Be in charge of the instruments in liaison with the KIBUCU executive instrument and Media coordinator.
- Be in charge of presentations during eve-team fellowships.

N/B- All evangelistic leaders should work under the guidance of various KIBUCU executive coordinators depending on the post they hold in consultation with KIBUCU mission's coordinator.

EVANGELISTIC TEAMS NOMINATIONS

- Nominations should be carried out at least one weeks after KIBUCU AGM
- Nominating committee to be suggested by the outgoing eve team committee and approved by approved ETB
- Nominating committee be made up of the fourth years who have been active on evangelistic team and shall be formed one week before AGM.
- There shall be nominations for nine positions as they are in the eve team committee
- The nominating committee shall be made up of not less Than five members comprising of two eve team committee.
- Nominees will then be forwarded to the KIBUCU executive committee for approval
- Any person serving in the eve team committee shall not be allowed to be a mission's subcommittee.

MEETINGS OF THE EVE TEAMS

- The meetings of the evangelistic teams shall be held in an alternative manner every first and last Tuesday of the month.
- There shall be a common Eve team fellowships twice a semester; at the beginning and at the end

EVE TEAM ACTIVITIES

- A maximum of 30 members shall be allowed to go out for an eve-team mission on a Sunday
- A member shall be allowed to go out for a mission activity twice a month.
- In every mission activity every evangelistic team shall be involved
- Any team going out for a mission shall inform the mission coordinator before Tuesday of the same week.
- A group should not go out for a mission until it is approved by the KIBUCU executive through the mission coordinator
- The mini-missions of the evangelistic teams should be held during the long holidays after the annual mission at the end of the 2nd semester and the beginning of the semester before the commencement of the lectures. It should not collide with any KIBUCU activity
- Affiliation and partnership is only done by the KIBUCU executive hence eve teams aren't allowed to partner with any organization.

OTHER EVE TEAM ACTIVITIES

- Church ministry
- Hospital ministry
- School ministry
- Prison ministry
- Street children ministry
- Children ministry

N/B – Church ministry shall not be carried out in two consecutive weekends.

FUNDING

- Every missionary shall fund him/herself to go out for a mission
- The in-reach are organized by the mission department which eventually delegates various duties to the eve-teams through eve team board but they are funded by the KIBUCU
- Pre-visits should be funded by the mission's department in approval by the Executive.
- The mini-missions should be funded by the eve team and the union may chip in where necessary
- All eve teams should partake in the budget of the mini mission and a love offering by the main church.
- The mission department should support the mini mission by helping in mobilization.
- Eve teams are allowed to organize mini mission in any part of the country even if it's not in their region.
- For any love offering for the missions, it should be channeled to the treasury via the mission department, the offering shall only be used for the missions.

EVANGELISTIC TEAM BOARD MEETINGS

- ETB meetings shall be compulsory for all ET chairpersons

- Failure of the chairperson to attend at most 3 consecutive ETB meetings will lead to a disciplinary action as will be deemed necessary by the ETB Board in consultation with the mission department.
- ETB meetings shall be held fortnight on a day agreed upon by the ET chairpersons except the days designated by the union for major union activities e.g. bible study

TRAININGS

- Through the ETB there shall be organized trainings for all the eve team leaders and also training their members in missions, evangelism and discipleship
- All evangelistic team leaders shall attend leadership training programs organized by the KIBUCU

REGISTRATION OF NEW MEMBERS

- Registration should take place at the beginning of every semester
- During registration there should be mentioning of the specific counties in different evangelistic teams
- In case of a collapsing eve team, through the mission's chairperson the ETB shall appoint someone to be in charge of that eve team.

ROLE OF THE MISSION DEPARTMENT IN THE EVE-TEAMS

- Approve or disapprove disciplinary cases of the eve teams as discussed by the ETB.
- The missionaries going out shall be approved by the KIBUCU executive through the mission's coordinator.
- Coordinates with various mission hosts in preparation of any mission.
- Approves general organization of the eve – team activities.
- Oversee the eve team nominations.
- Provides advisory role to the ETB and eve team activities.
- Receive the reports from the ETB about the eve team progress monthly and a week after every mission.

CONSTITUTION

- The evangelistic teams shall be informed and be guided by the KIBUCU constitution, leadership manual and the ETB policy in their operations
- The evangelistic teams shall uphold and dearly defend the KIBUCU constitution
- The manner in which the teams conduct their activities shall not negate what the constitution directs

AMENDMENT

- Amendments of this policy document shall be made through proposals from the eve team leaders, then to the ETB which later forwards them to the KIBUCU executive through the mission's coordinator.