
KIBABII UNIVERSITY CHRISTIAN UNION



CLASS FELLOWSHIP POLICY.

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INTRODUCTION

CLASS FELLOWSHIPS DEFINITION

A Class fellowship is a fellowship of students who are union members and belong to the same year of study.

MAIN OBJECTIVES FOR CLASS FELLOWSHIP

- 1.0 To provide platform for worship and sharing among believers in same class, year of study or faculty.
- 2.0 To provide opportunity for believers to invite, interact and share freely with non-believers on common issues shared in class or course of study with purpose of witness.
- 3.0 To develop and nurture talents and gifts of the students.

CLASS FELLOWSHIP GENERAL FEATURES

FORMATION AND IDENTIFICATION

A CLASS FELLOWSHIP:

- i. Shall be formed in the 1st year of study of any group during the orientation process and guided by the discipleship coordinator and the orientation committee.
- ii. Shall be entitled to an identity by way of a name and or slogan which captures the fellowship's vision and mission which shall be in line with the Union's aims, core values, vision and mission. The name shall be used from its inception to the end of duration of that particular academic year.
- iii. Have a leadership suggested by the members of that year fellowship assisted by the Discipleship Coordinator.
- iv. Have its leadership reporting to the discipleship coordinator regularly, through the class fellowship director.

CLASS FELLOWSHIP BOARD (CFB)

COMPOSITION AND COORDINATION OF CFB

- ❖ Shall be coordinated by the Discipleship coordinator of the Christian Union.
- ❖ Shall compose of the Chairperson of the Christian union, Discipleship coordinator, Class fellowship director and four chairpersons of representatives' year of study.

ROLES OF CFB

- ❖ Shall select the Class fellowship leaders **from each course** across the year of study.
- ❖ Shall induct the selected Class fellowship leaders.
- ❖ Shall oversee the functioning of the class fellowship.
- ❖ Provide vision for class fellowship and plans.

- ❖ Shall effect the cessation of a leader from service

CLASS FELLOWSHIP LEADERSHIP

Class fellowship committee shall consist of:

- I. Chairperson.
- II. Vice chairperson.
- III. Secretary.
- IV. Organizing secretary.
- V. Treasure.
- VI. Prayer Director
- VII. Music Director.

The **General roles** shall be:

- I. Plan for class fellowship programs.
- II. Be decision makers in the class fellowship.
- III. Be an eye to the class fellowship.
- IV. To implement the objective of the class fellowship.

CLASS FELLOWSHIP CHAIRPERSON.

The Class fellowship Coordinator shall:

- I. Chair class fellowship sub-committee.
- II. Should liaison with the discipleship coordinator to ensure that new believers are nurtured through discipleship.
- III. Ensure that nonresident members are fully catered for in the activities of KIBUCU in liaison with the relevant office bearers.
- IV. Organize and facilitate class fellowship.
- V. Be in charge of Class fellowship programs.
- VI. Shall submit the class fellowship report to the Discipleship coordinator at the end of the Semester.

CLASS FELLOWSHIP VICE CHAIRPERSON.

Assistant class fellowship chairperson shall:

- I. Deputize the class fellowship coordinator in his or her absence when need be.

SECRETARY

The secretary shall:

- I. Call for subcommittee meetings under instruction of the class fellowship coordinator.

- II. Write minutes of every official subcommittee meeting.
- III. Keep records of the class fellowship.
- IV. Organize venue for meeting.
- V. Communicate to the ministers and make all official communications pertaining the class fellowship.
- VI. Shall be in charge of presentation.
- VII. Register and keep record of the class fellowship members.

ORGANIZING SECRETARY

The Organizing Secretary shall:

- I. Organize/ arrange the venue for the class fellowships.
- II. Deputize the secretary in his/her absentia.
- III. Plan the class fellowship activities in consultation with the class fellowship committee.

TREASURER.

- I. Shall be keeping the financial records in the class fellowship.
- II. Shall keep finances in liaison with KIBUCU TREASURER.
- III. Shall mobilize members in contribution towards class fellowship projects in liaison with the coordinator.
- IV. Shall be in charge of the welfare of the members in their respective year fellowship.
- V. Should submit financial report at the end of the semester to the Discipleship Coordinator

PRAYER DIRECTOR

The prayer director shall:

- I. Organize class fellowship prayer.
- II. Sensitize class fellowship members to pray.
- III. Be a member of the prayer council.

MUSIC DIRECTOR.

The music director shall:

- I. Shall be in charge of the praise and worship in their respective class fellowship.

CONDITIONS FOR A CLASS FELLOWSHIP LEADER.

- I. Must be a KIBUCU member.
- II. Must be holding no leadership position in the KIBUCU i.e. Must not be an executive/subcommittee member.
- III. Must be ready to serve as a leader, with commitment and dedication.
- IV. Must be a born-again Christian.

TERMS OF SERVICE.

Shall serve for one academic year, which he/she can be nominated again to serve, BUT not more than twice. (If he/she is not a subcommittee member in that spiritual year)

NOMINATIONS OF CLASS FELLOWSHIP LEADERS.

The KIBUCU Class fellowship leaders' nominations shall be conducted at the end of every academic year four weeks before the academic year is over.

The full members of the Christian union shall be asked to recommend in writing.

However, the first-year class fellowship leaders shall be nominated in the first semester; four weeks before the end of the first semester.

PREPARING FOR AND RUNNING OF THE FELLOWSHIPS

- I. The date and time of the fellowships should be convenient for both time and venue because of other possible clashing events like lectures. They should also factor in non-resident students.
- II. Leaders should set aside time for praying for the service
- III. There should be a clear schedule with various individuals or groups responsible for each section of the service program.
- IV. Venues should be Cleaned and arranged before time of the service
- V. There should be creative, dynamic and relevant publicity of the service; posters, social media mobilization etc.
- VI. The speakers should be Followed-up at least a day before with clear and effective communication
- VII. Each responsible persons or groups/ministry should be given time to facilitate the various aspects of the service (play their roles).
- VIII. Ushers should be at the entry points and within the venue to make people find their places in the service and to arrange them accordingly.
- IX. There must be clear and responsible time management with clear order of events.
- X. Give the speaker ample time but a max of 1 hour including the conclusion prayers.
- XI. The leadership should evaluate the services done after the service/fellowship. Feedback should be given to various participating groups, the speaker and the congregation in case of any issues for follow-up.
- XII. Review the cost incurred especially for special events; fundraisers, elders' nights, worship experiences etc.

CESSASSION FROM OFFICE

A leader ceases being a class fellowship leader if;

- I. He/she deviates from the KIBUCU doctrinal basis.
- II. He/she writes a resignation letter to the discipleship coordinator indicating valid reasons for resigning.
- III. He/she doesn't live a life worth of God's calling.
- IV. He/she is nominated to the executive committee.